

Rules for Minors

1. Definitions

In these rules:

- 1.1. 'Course' refers to the Bachelor of Arts (B-ARTS), Bachelor of Commerce (B-COMM) or Bachelor of Science (Science) (B-SCNCE).
- 1.2. 'Minor' refers to an undergraduate minor as defined in the Bachelor Degree Policy and Procedures (refer to the Course Approval and Quality Manual: Consolidated Policies and Procedures);
- 1.3. Students must comply with the policy and procedures associated with minors.

2. Minor requirements

To complete a minor, a student must:

- 2.1. undertake a prescribed minor, comprising units totaling 100 credits; of which no more than 50 credits can be at first year level;
- 2.2. fulfil those requirements of a minor that were operational at the time the student was admitted to the course or approved in that minor. Where a student has taken a break in studies of two or more semesters (other than a formal suspension), the requirements that apply are those operating at the time of readmission;
- 2.3. A minor can be undertaken in a course where the courses structure (excluding the pre-major) includes at least 100 credits of elective units;
- 2.4. A maximum of 2 minors can be undertaken in a course;
- 2.5. A minor must be a different discipline area to the course or major being studied.

3. Minor admission/enrolment

- 3.1. Eligible students include new to course and currently enrolled students in either the B-ARTS, B-COMM or B-SCNCE
- 3.2. Students wanting to study a 'minor' must have elective credits to the value of the minor(s);
- 3.3. Students who wish to study an minor and have 100 or more planned elective credits, or have completed (partially or all) electives that comprise a defined minor should contact their Student Services Office to have the minor applied to their study plan.
- 3.4. Students should select a minor on enrolment or as early in their courses of study as possible and no later than the final semester of the course;
- 3.5. Students who subsequently decide they no longer wish to proceed with a particular minor, should contact their Student Services Office to have the minor removed from their study plan, and the associated planned units will be replaced with the equivalent value of electives. Passed units undertaken will remain on the plan.

4. Special requirements

- 4.1. Minors will not be awarded retrospectively to students who completed their course in 2014 or earlier, or who failed to enrol in the minor no later than the final semester of their study.
- 4.2. The completed minor will appear on the students' Academic Transcript upon completion of the course.